



DEPARTMENT OF THE NAVY

NAVAL AIR SYSTEMS COMMAND
NAVAL AIR SYSTEMS COMMAND HEADQUARTERS
WASHINGTON, DC 20361 -0001

and
NAVAL SUPPLY SYSTEMS COMMAND
NAVAL SUPPLY SYSTEMS COMMAND HEADQUARTERS
WASHINGTON, DC 20376-5000

IN REPLY REFER TO
NAVAIRINST 5420.37
NAVSUPINST 5420.8
AIR-432A
SUP-0321
MAY 1 1990

NAVAIR INSTRUCTION 5420.
NAVSUP INSTRUCTION 5420.8

From: Commander, Naval Air Systems Command
Commander, Naval Supply Systems Command

Subj: CHARTER FOR THE DEPUTY ASSISTANT COMMANDER FOR AVIATION
DEPOTS (AIR-43) MATERIAL MANAGEMENT EXECUTIVE BOARD

1. Purpose. Define the authorities and responsibilities of the Deputy Assistant Commander for Aviation Depots (AIR-43) Material Management Executive Board (MMEB).

2. Scope. This instruction applies to Naval Air Systems Command (NAVAIR), Naval Supply Systems Command (NAVSUP), Naval Aviation Depot Operations Center (NAVAVNDEPOTOPSCEN), Aviation Supply Office (ASO), and Naval Aviation Depots (NAVAVNDEPOTS).

3. Mission

a. Provide a forum for information exchange between depots and the support establishment regarding depot material management and system support.

b. Review and make corporate policy recommendations to NAVAIR Depot Corporate Board (NDCB) on matters pertaining to internal depot material management issues and improvements in external system support.

c. Develop a comprehensive depot strategy for reductions in material costs and costs associated with material availability delays.

d. Review proposals for common material management training and procedures as well as to prioritize changes to automated systems in support of material management.

e. Make recommendations to the NDCB regarding exporting local material management initiatives that provide real investment payback.



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f. Review business practice modifications that improve the ability of the depots to forecast material requirements.

4. Authorities and Responsibilities

a. Chairman, The Director, Resources Division (AIR-432) or his designated representative will serve as the chairman. He is responsible for the overall management and direction of the board. The chairman will:

(1) Convene the MMEB quarterly or as required.

(2) Call on members of the board for advice and make assignments for special teams as required.

(3) Bring in subject matter specialists for specific agenda items as required.

(4) Assign action items and keep apprised of status.

(5) Brief the NDCB as required to obtain NDCB approval on policy matters.

(6) Coordinate with NAVAIRHQ, Supply Policy, Management and Financial Programs Division (AIR-412) on matters impacting overall NAVAIR material policy.

b. Membership will consist of:

(1) A representative of AIR-412 to advise on policies impacting all of NAVAIR.

(2) A representative of NAVSUP to advise on policies impacting on NAVSUP.

(3) A representative of the ASO to function in their role as Program Support Inventory Control Point.

(4) A representative of NAVAVNDEPOTOPSCEN to function in support of AIR-432.

(5) Two representatives from each of the NAVAVNDEPOT's. There will be a representative of the Material Support Customer base (Production, Production Control, Quality, or Product Engineering) and one from the material organization. The representatives may be either military or civilian but should not be lower than a division director within the NAVAVNDEPOT organization.

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c. NAVAVNDEPOTOPSCEN (Code 420) or any other individual designated by AIR-432 will be responsible for establishing the agenda, following up on action items, and distribution of minutes and status information.

5. Amendments. All amendments to this charter will be approved by NAVAIRHQ AIR-43.


A. J. F. S. ALKE
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